

Storrs Hill Road, Ossett,
West Yorkshire
WF5 0DG

10 May 2019

Dear Parents/Carers

01924 232820

enquiries@ossettacademy.co.uk

www.ossettacademy.co.uk

Principal: Mrs Samantha Broome

Year 9 Parents' Evening – Tuesday 21 May 2019

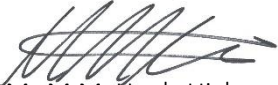
I am writing to invite you to the second Year 9 Parents Evening on Tuesday 21 May 2019 when you will have the opportunity to meet your child's subject teachers to discuss their progress. Please note, this second parents evening is in place of a full written end of year report.

The evening will be organised on an appointment basis, using our online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Please prioritise appointments where possible, if you are unable to make an appointment, the system will operate a waiting list, however some teachers may teach more than one Year 9 group and so it is not possible for subject teachers to see parents of every student during the evening. If you are unable to gain an appointment and would like to raise a concern, please write a note in your child's planner.

Appointments can be made from Monday 13 May 2019 at 12:00pm and will close on Monday 20 May at 12:00pm. Please note: the appointment system will not allow any appointments to be made **before** it opens. Should you wish to make any changes after this date please contact the academy. Please visit <https://ossettacademy.parentseveningsystem.co.uk> to book your appointments **once the system has opened.**

If you do not have access to the internet, please contact the academy who will be happy to add appointments on your behalf. Please complete the reply slip below and return to your child's form tutor as soon as possible in order to assist in the organisation of the evening.

Yours sincerely



Mr M McHugh-Hicks
Year 9 Pastoral Year Leader

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Year 9 Parents' Evening – Tuesday 21 May 2019

Student Name: _____ Form: _____

I will / I will not be attending the Year 9 Parents' Evening

* Please delete as appropriate

Signed: _____ (Parent/Carer) Date: _____

Please return to your Form Tutor by Tuesday 14 May 2019

or reply via email to parents@ossettacademy.co.uk including all the information requested on this slip